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### **Request of the expression of interest for Individual Consultancy services**

The TB Europe Coalition (“TBEC”), non-profit foundation registered in the Netherlands, is pleased to re-announce a call for expression of interest **to conduct online coaching/needs assessment visit to Georgia** in the framework of the implementation of the current tasks of the Global Fund Multi-Country Program “Advancing People-Centered Quality TB Care – From the New Model of Care Towards Improving DR-TB Early Detection and Treatment Outcomes” (TB-REP 2.0).

#### **Scope of work:**

Individual Consultant in cooperation with the TBEC secretariat will be expected to:

1. Develop a needs assessment/coaching visit plan with a list of online meetings and agenda with issues to address during each meeting;
2. Present to the local CSO an online needs assessment/coaching visit plan and suggested list of online meetings with agenda, and adjust it in according to their feedback and recommendations;
3. Conduct online needs assessment/coaching visits to the Republic of Georgia and facilitate all meetings within it. The number of meetings will depend on needs of the civil society partner in the country, but not less than 5 meeting. The online meetings will be organized by TBEC and conducted by a Consultant and two staff members of TBEC (including occasional participation of other relevant experts from TB-REP 2.0 regional partners).
4. Prepare in 2 weeks after the visit draft narrative report on the results of the online needs assessment/coaching visit, with an account of any coaching interventions provided and according to the agreed report structure provided by TBEC.
5. Finalize needs assessment/coaching visit report after comments received from TBEC secretariat and TB-REP 2.0 regional partners (no more than 3 round of comments). The inputs of the regional partners to be collated by TBEC.

Online needs assessment/coaching visits to the Republic of Georgia will be held in April-May, 2021.

#### **Duration of the assignment and remuneration provisions:**

- The work is expected to start after signature of the specific agreement with individual consultant.
- The duration of agreement is April, 2021 – May, 2021.
- Payment will be made based on the results of the visit, provision of all deliverables to TBEC team and revision of report according to comment received from all TB-REP 2.0 regional partners.

#### **Conditions:**

1. Individual consultants are invited to submit expression of interest for the consultancy services mentioned above.
2. Your expression of interest should contain the following documents:
  - ✓ CV with proven experience and qualifications (in Eng/Rus, not more than 3 pages);
  - ✓ Motivation letter (in Eng/Rus, not more than 3 pages), clearly describing existing experience in the area of the proposed assignment.Failure to meet these requirements will lead to automatic disqualification of application.
3. All documents for expression of your interest should be submitted electronically to Kira Grozava, Administrative Officer, TBEC, at the following address: grozava@tbcoalition.eu
4. The deadline for receipt of your expression of interest: March 31, 2021, 6 PM, Kyiv time. Late proposals will be rejected.

5. Selected candidate will be contacted by April 5, 2021.
6. The evaluation and selection will be conducted through procurement procedures set out in the TB-REP2.0 sub-grant agreement between TBEC and PAS Center, as a TB-REP2.0 Principle Recipient of the Global Fund to Fight AIDS, Tuberculosis and Malaria and are aligned to the World Bank Guidelines. Questions regarding procurement procedures as well as other related to the topic of the current request can be addressed to Kira Grozava, Administrative Officer, TBEC, at the following address: grozava@tbcoalition.eu.
7. TBEC offers the following type of cooperation:
  - Consultancy Agreement with an Individual Consultant/Expert. The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence. Remuneration will be paid in US Dollars, so consultant shall have a USD bank account.
8. The contract will be awarded on the competitive basis to Consultant/Expert with the highest qualifications and that meets all requirements described on Terms of References (ToR1). Consultant will be evaluated based on the qualifications; consultancy fee will be negotiated based on the consultant's expertise evaluation results.
9. Consultancy fee for a given assignment will be based on the cost of the final product and will be negotiated with a Consultant/Expert with the highest evaluation results.

**Kira Grozava**

Administrative Officer

TB Europe Coalition

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<sup>1</sup> All the short-listed Consultants/Experts will be included in the TBEC Consultancy pool for potential future cooperation according to the Consultants' expertise.