



BRINGING CIVIL SOCIETY TOGETHER
TO END THE TUBERCULOSIS EPIDEMIC

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Request of the expression of interest for Individual Consultancy services

The TB Europe Coalition (“TBEC”), non-profit foundation registered in the Netherlands, is pleased to announce a call for expression of interest for **expert sociologist for baseline situation assessment using Annex 2 of the Multisectoral accountability framework to accelerate progress to end TB (MAF-TB)** in the framework of the implementation of 2 projects: [Challenge Facility for Civil Society \(CFCS\)](#) grant, provided by the Stop TB Partnership, and grant provided by [Eurasian Harm Reduction Association \(EHRA\)](#).

Scope of work

- In collaboration with a lead sociologist provide the coordinator of the assessment of civil society participation using Annex 2 with recommendations on the formation of criteria for the selection of participants in interviews, polls, focus group discussions.
- Conduct interviews in collaboration with a lead sociologist (5-6 key informant interviews) in 3 countries.
- In collaboration with a lead sociologist lead the focus group discussion (with the assessment coordinator from CSO).
- In collaboration with a lead sociologist analyze the results of the survey, interviews and focus group discussions.
- Analyze data obtained through the OneImpact platform (if available in the country) as part of a desk study.
- In collaboration with a lead sociologist prepare a written report on the findings of empirical evidence and desk research, and provide the Civil Society Assessment Coordinator with a list of recommendations for further discussion and consultation with stakeholders from national civil society/communities affected by TB.
- In collaboration with a lead sociologist prepare conclusions (including details of needs) on Annex 2 of the MAF-TB Checklist.
- In collaboration with a lead sociologist formulate proposals for consultation with interested representatives of the national civil society/communities affected by TB and the regional assessor to discuss the findings of the study, if necessary participate directly in the consultation.
- In collaboration with a lead sociologist provide feedback to the Civil Society Assessment Coordinator on the draft recommendations for an action plan for civil society/TB-affected communities to fill the gaps and meet the needs identified during the assessment.

Duration of the assignment and remuneration provisions

- The work is expected to start after signature of the specific agreement for individual consultancy services.
- The duration of agreement is starting in April 2021.
- Final number of consultancy days is subjected for negotiation in line with the budget availability and cost-effectiveness of the consultancy proposal.
- Consultant will be evaluated based on the qualifications, consultancy fee will be negotiated based on the consultant’s expertise evaluation results.

Conditions:

1. Individual consultants are invited to submit expression of interest for the consultancy services mentioned above.
2. Your expression of interest should contain the following documents:
 - ✓ CV with proven experience and qualifications (in Eng/Rus, not more than 3 pages);

- ✓ Motivation letter (in Eng/Rus, not more than 3 pages), clearly describing existing experience in the area of the proposed assignment.

Failure to meet these requirements will lead to automatic disqualification of application.

3. All documents for expression of your interest should be submitted electronically to Kira Grozava, Administrative Officer, TBEC, at the following address: grozava@tbcoalition.eu.
4. The deadline for receipt of your expression of interest: April 6, 2021, 6 PM, Kyiv time. Late proposals will be rejected.
5. Selected candidate will be contacted by April 9, 2021.
6. The evaluation and selection will be conducted through procurement procedures set out in the TBEC internal policies.
7. TBEC offers the following type of cooperation:
 - Consultancy Agreement with an Individual Consultant/Expert. The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence. Remuneration will be paid in US Dollars, so consultant shall have a USD bank account.
8. The contract will be awarded on the competitive basis to Consultant/Expert with the highest qualifications and that meets all requirements described in Terms of References (ToR1). Consultant will be evaluated based on the qualifications.
9. Consultancy fee for a given assignment will be based on the cost of the final product and will be negotiated with a Consultant/Expert with the highest evaluation results.

¹ All the short-listed Consultants/Experts will be included in the TBEC Consultancy pool for potential future cooperation according to the Consultants' expertise.