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Request of the expression of interest for Individual Consultancy services

Date: December 1, 2021

The TB Europe Coalition (“TBEC”), non-profit foundation registered in the Netherlands, is pleased to announce a call for expression of interest for the position of **Lead Consultant in a group of consultants which will develop Online course based on the Standardized package of community-based support services to improve TB outcomes** in the framework of the implementation of the current tasks of the Challenge Facility for Civil Society (CFCS) grant funded by Stop TB Partnership and Global Fund Multi-Country Program “Advancing People-Centered Quality TB Care – From the New Model of Care Towards Improving DR-TB Early Detection and Treatment Outcomes” (TB-REP 2.0).

The scope of work:

The Lead Consultant will be expected to:

- Assistance and advice on what additional functions are needed for the interactive learning platform to place on online course;
- Feedback for each presentation and materials;
- Preparation of the course specification and detailed outline for each module, including feedback for each presentation and support to the lectors on development and launching of online modules, supervision of the module development;
- Preparation of the logic (structure) and give feedback on the methodology for the homework readings, quizzes, and design of the pre- and post-course testing systems and final online course students and teacher’s assessment form.
- Development of the competency framework for the online course.
- Oversight on the course development and supervising course preparation in all stages (develop and track schedule checklists).
- On-job assistance to the lectors involved in the online course development process: guidance tools/learning library and resource toolkit, facilitators note, etc.
- Feedback on the design of the certificate template.
- Participation in the development of one of the online course modules.

Duration of the assignment:

The work is expected to start after signature of the specific agreement for individual consultancy services. The duration of agreement is December 2021 – September 2022.

Conditions:

1. Individual consultants are invited to submit expression of interest for the consultancy services mentioned above.
2. TBEC offers the following type of cooperation:
 - Consultancy Agreement with an Individual Consultant/Expert. The Consultant will be responsible for the payment of taxes according to the laws of his(her) country of residence. Remuneration will be paid in US Dollars, so consultant shall have a USD bank account.

3. The contract will be awarded on the competitive basis to a Consultant/Expert with the highest qualifications and meeting all requirements described in Terms of References (ToR¹). Consultant will be evaluated based on the qualifications.
 4. Consultancy fee for a given assignment will be based on the cost of the final product and will be negotiated with a Consultant/Expert with the highest evaluation results.
 5. Your expression of interest should contain the following documents:
 - Overview of proposed approach to the assignment, including:
 - ✓ CV with proven experience and qualifications (in Eng/Rus, not more than 3 pages).
 - ✓ Motivation letter (in Eng/Rus, not more than 3 pages), clearly describing:
 - Existing experience in the area of the proposed assignment
 - Example(s) of previous work that demonstrate capability to complete the assignment.
- Failure to meet these requirements will lead to automatic disqualification of application.
6. All documents for expression of your interest should be submitted electronically to Vlada Rabinova, Administrative Officer, TBEC, at the following address rabinova@tbcoalition.eu
 7. The deadline for receipt of your expression of interest by e-mail indicated in paragraph 6: **December 14, 2021, 6 PM, Kyiv time**. Late proposals will be rejected.
 8. Selected candidate will be contacted by **December 16, 2021**.
 9. The evaluation and selection will be conducted through procurement procedures set out TBEC internal policies and TB-REP2.0 sub-grant agreement between TBEC and PAS Center, as a TB-REP2.0 Principal Recipient of the Global Fund to Fight AIDS, Tuberculosis and Malaria and are aligned to the World Bank Guidelines. Questions regarding procurement procedures as well as other related to the topic of the current request can be addressed to Vlada Rabinova, Administrative Officer, TBEC, at the following address rabinova@tbcoalition.eu.

Vlada Rabinova
Administrative Officer
TB Europe Coalition

¹ All the short-listed Consultants/Experts will be included in the TBEC Consultancy pool for potential future cooperation according to the Consultants' expertise.